

INDIAN INSTITUTE OF TECHNOLOGY MADRAS

Academic Section

Circular No.20D/JN2014/B2/2014

Dated 05.11.2014

Sub: Production of Identity Cards during Quizzes and Examinations – Reg.

End Semester for the B.Tech./Dual Degree/M.Tech./MBA/M.Sc. and M.A. students commences on Wednesday the **19th November 2014**.

1. All students should carry with them their Identity Cards to the Quizzes/ Examinations.
2. They should produce their identity card to the Invigilator.
3. If, for any reason, they are not able to produce the Identity Cards at the time of examination, the Head of the Department/Invigilator may permit them to write the examination, with the condition that they should produce the Identity Card to the Head of the Department/Invigilator(s) within one hour after the closure of the examination.
4. In case some students do not possess or have lost their Identity Cards, they are required to meet the Librarian immediately, and get new identity card made, against the payment of `500/-. In the case of any correction to be made, fresh card will be issued on payment of `250/-.

Sd/-

Deputy Registrar (Academic)

To

All students - thro' students@list.iitm.ac.in

Copy to :

1. All Heads of Departments - thro' email
2. The Dean, Students - thro' email
3. The Librarian, Central Library - thro' email
4. All faculty thro' faculty@list.iitm.ac.in